



Your Health Information Rights

You have the right to:

- You have the right to request restrictions on certain uses and disclosures of your health information. Please be advised, however, that ACCESS Medical Homecare is not required to agree to the requested restrictions.
- You have the right to have your health information received or communicated through an alternative method or sent to an alternative location, upon your request.
- You have the right to inspect and copy your health information.
- You have the right to request that ACCESS Medical Homecare amend your protected health information. Please be advised, however, that ACCESS Medical Homecare is not required to agree to amend your protected health information. If your request is denied, you will be given the reason for denial as well as information about how you can disagree with the denial.
- You have the right to receive an accounting of disclosures of your protected health information made by ACCESS Medical Homecare.
- You have the right to receive a paper copy of this notice and privacy practices at any time upon request.

Changes made to this form and the privacy practices:

ACCESS Medical Homecare reserves the right to amend these notices at any time making the new provision effective for all information it maintains. Until such amendment is made, ACCESS Medical Homecare is required by law to comply with these notices.

Complaints:

Questions or concerns about your privacy rights, or complaints about how ACCESS Medical Homecare has handled your health information should be directed to the office manager by phone 505-321-7295. If you are not satisfied with our response to your concerns, you may submit a formal complaint to:

DHHS Office of Civil Rights
200 Independence Ave. SW,
Room S09F HHH Building
Washington, DC 20201